



ANNUAL PROGRESS REPORT

– *Template* –

Please send this report ELECTRONICALLY to the Central Management Unit (CMU) as well as a copy to the National Contact Persons (NCPs) of the coordinator and project partners

The coordinator of the project must submit this report within 60 calendar days after the end of each calendar year, on behalf of the consortium.

If you have any additional question, please contact the AAL CMU at CMU@aal-europe.eu, or your NCP (see details on www.aal-europe.eu/aal-ncp)

Report date	28/02/2018
Reported period	This report covers the period from 01/01/2017 to 31/12/2017
Report No.	This is the second annual report of the project

PROJECT	
Project full title	Assistant to Live My Life, My Way
Project acronym	MLMW
Project No.	AAL-Call-2015-103-MyLifeMyWay
Project Website	http://www.mylifemyway-aal.eu
Project duration	<ul style="list-style-type: none"> • Starting date: 01/03/2016 • Termination date: 28/02/2019
Coordinator's name and details	Full name: Arzu Barské E-mail address: arzu.barske@engie.com Telephone number: +31 6 133 943 61 <i>* Both e-mail address and tel. number must be provided.</i>

PROJECT PARTNERS			
No.	PARTNER ORGANISATION NAME	PARTNER ORG. ACRONYM	AAL NATIONAL FUNDING AGENCY
1 (coord.)	ENGIE Services Nederland N.V. (was COFELY in Consortium Proposal Document)	COF (OLD) ENGIE(NEW)	ZONMW / Netherlands
2	Virtual Assistant B.V.	VIR	ZONMW / Netherlands
3	Lucerne University of Applied Sciences and Arts /iHomeLab	IHL	SERI/Switzerland
4	HAN University of Applied Sciences	HAN	ZONMW / Netherlands
5	Bonacasa	BON	SERI/Switzerland
6	Senior Living Group	SLG	IWT/Belgium
7	Municipality of Deventer	DEV	ZONMW / Netherlands
8	UC Leuven-Limburg	UCLL	IWT/Belgium
9	Trivium Meulenbelt Zorg	TZM	ZONMW/Netherlands

1. ADMINISTRATIVE PROJECT PROGRESS

Report below any changes in administrative aspects of the project, excluding all financial aspects.

CHANGE IN	No	YES	IF YES: REMARKS/EXPLANATIONS
<i>Duration of the project</i>	X		
<i>Project staff members</i>			<i>BON: ADDITIONAL STAFF OF BON: SILVANA GRELLMANN, MICHAEL WENGER, MARKUS CHRIST, SILVIA KURTH, CHRISTA FURRERI</i>
<i>Project staff members</i>		X	<i>THERE HAVE BEEN SOME NEW PROJECT ORGANIZATION MEMBERS JOINED TO THE PROJECT</i>
<i>Project staff members</i>		X	<i>ELLEN STEENMEIJER (VIR)</i>
<i>Project staff members</i>		X	<i>VALLY BUDE(SLG)</i>
<i>Project staff members</i>		X	<i>AN EXTRA VIRTUAL ASSISTANT PROGRAMMER IS ADDED TO THE PROJECT(VIR).</i>
<i>Project staff members</i>		X	<i>LYDIA VENEBERG (TMZ)</i>
<i>Project staff members</i>		X	<i>IHL INVOLVED TWO ADDITIONAL PROJECT STAFF MEMBERS STARTING IN 2017</i>
<i>Project staff members</i>		X	<i>EVI VERDONCK REPLACED JESSI SCHRIJVERS IN JANUARY 2017 (UCLL)</i>
<i>Other</i>			

2. DELIVERABLES SUBMITTED AND MILESTONES ACHIEVED DURING THE REPORTED PERIOD

Please list below the deliverables and milestones, using the same numbering as specified in the description of work.

In case of deviations from the description of work (work plan) regarding delivery dates, achievement of milestones or changes in planned outputs, please give details, and indicate whether and to whom (AAL NFA/NCP) the changes have been communicated.

DELIVERABLE	DUE DATE	RESPONSIBLE PARTNER	DELIVERY DATE	REMARKS/EXPLANATIONS
D.1.3	FEB 2017	ENG	FEB 2017/APRIL 2017	PM ACTIVITIES
D.2.1/3	MARCH 2017	HAN	APRIL 2017	COMBINED D2.1-3, UPDATED FOR MTR
D2.2	AUGUST 2016	HAN	ONGOING	DELAY OF END USER RECRUITING IN NL AND BE (NCPs AND CMU)
D3.1/2	MARCH 2017	IHL	OCTOBER 2017	DELAY DUE TO REFACTORING. PRESENTED AT MTR
D3.3	SEPT 2016	ENG	OCTOBER 2017	PRESENTED AT MTR
D4.1	SEPT 2017	VIR	DELAYED	WILL BE READY FOR MTR II IN APRIL 2018. CAUSE: DELAY ROLLOUT
D4.2	SEPT 2017	VIR	APRIL 2017	-
D5.1	JAN 2017	SLG	MARCH 2017	INTERIM RESULTS – FINAL READY ON MTR II
D5.2	JAN 2017	IHL	MARCH 2017	READY FOR FIRST FIELD TESTS IN CH
D.5.3	MAI 2017	VIR	MARCH 2017	THIS DOCUMENT IS PART OF D5.2 WILL BE A SEPARATE DOCUMENT IN 2018
D.5.4	JUNE 2017	HAN/UCLL	OCT 2017	DELAY IN END USER TESTS IN BE AND NL
D.6.2	FEB 2017	VIR	OCT 2017	FIRST VERSION HAS WRITTEN IN 2017. AFTER THE MTR THIS DOCUMENT IS REWRITTEN IN 2018.
D.6.3	Nov 2017	ENG	OCT 2017	DRAFT VERSION IS WRITTEN IN 2017 BY VIRTASK. NEW VERSION IS IMPLEMENTED BY ENGIE AND REWRITTEN BY VIRTASK WILL BE PRESENTED IN SECOND MTR

D.6.6	NOV2017	ENG	OCT 2017	<i>DRAFT VERSION IS WRITTEN IN 2017 BY VIRTASK. NEW INFORMATION WILL BE ADDED IN 2018 & 2019.</i>
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MILESTONE	DUE DATE	RESPONSIBLE PARTNER	ACHIEVEMENT DATE	REMARKS/EXPLANATIONS
M.1.2	FEB 2017	ENG	FEB 2017	<i>PROJECT MANAGEMENT REPORT</i>
M3.1	FEB 2017	IHL	OCT 2017	<i>REFACTORING SW AND DELAY USER RECRUITMENT</i>
M4.1	SEP 2017	VIR	APRIL 2017	<i>READY FOR USER TESTS CH</i>
M5.1	OCT 2017	UCLL	OCT 2017	<i>NOT YET ALL USERS RECRUITED. INTERIM EVALUATION PRESENTED AT MTR</i>

3. SCIENTIFIC/TECHNICAL PROJECT PROGRESS TO DATE

Please check appropriate box:

The project is in line with (or) deviates from the valid description of work (version/date:)
In the case of deviation, please explain how and why:

Provide a summary of developments since the last report, including:

- The performance of the project consortium
- Technical achievements
- End-user services

Deviations: Discussed in and after MTR with AAL-JP experts. List of prioritized measures from the experts is under execution and will be presented in additional MTR II review in April 2018 to the experts again.

Performance of the project consortium:

Technical development delayed due to necessary stability measures and resulting refactoring. This resulted in shifted start of first end user trials.

Change in consortium and difficulties in recruiting end users in BE and NL cost a lot of effort of the end users and coordination effort in the whole consortium. As a result not all end user still recruited in 2017. End user organizations partly heavily involved in stability tests of the software (SW).

These factors resulted in poor performance/rating of the project at MTR review. The resulting recommended and prioritized actions of the AAL-JP experts are now under execution and will be presented on MTR II in April 2018 to the committee. A time extension of the project is under discussion of the consortium.

In Switzerland, in 2017 BON recruited a total of 13 end users in Malters and Oensingen. Until proximity August 2017 BON tested the first version of Anne and executed the recommended focus groups and interviews. At the moment BON is waiting for the new version of Anne.

Technical achievements:

Implementation of stabilization measures of the whole SW, used a lot of effort, but allows to have a system that has more modularity and is easier to maintain.

Development of extended telemetry framework, that allows detailed data analysis of the user behavior.

Acquisition of external building control supplier ABB successful. Implantation of first home automation prototype in connection with the MLMW system.

Pre-Development of video calling (not yet implemented).

Development of the base system with the features: Calendar, Medication, News.

Development of user management system, with dashboard, automatic remote SW update and support capability.

Extension of the current 'only Dutch' System to German and English.

Setup and installation of secured big data repository in ENG, with capability for extensive analysis.

End-user services:

MLMW-systems deployable in Dutch and German localization. Personal news, personal manageable calendar and medication reminder available for end users

Training and support for the end users guaranteed from deployment of devices on

How many consortium meetings were held during the period covered by this report?

20 skype meetings

Every two weeks regular project stakeholders meeting of an hour skype CALL, stakeholders are mandatory to attend to these skype calls.

1 Day of offline project organization meeting in Oisterwijk, The Netherlands, a day before the MTR.

3 face to face Dutch stakeholders meeting in Deventer, the Netherlands.

3 some other face to face partner meetings.

Since May 2017 the research team (HAN, UCLL, IHL) has every two weeks structural skype meetings.

4. IMPACT AND AWARENESS ACTIVITIES

PLEASE INDICATE IF THE PROJECT WILL PRODUCE/ACHIEVE OR HAS PRODUCED/ACHIEVED ANYTHING OF SPECIAL INTEREST FOR THE AAL JP (E.G. A PROJECT EVENT, PRESS RELEASES, PUBLICATIONS, PATENTS, DEMONSTRATORS, ETC.).

Project participant responsible (indicate country)	Activity	Date	Medium and reference (press, event, newsletter, webpage, etc.)	Indicative coverage
IHL / Switzerland & Europe	Announcement of MLMW activities	Sept/2017	iHomeLab Newsletter 3/2017	3000
IHL / Portugal	Demonstration of MLMW prototype with home automation	Oct/2017	AAL-Forum Coimbra – IHL booth	800
IHL / Switzerland	Demonstration of MLMW prototype with home automation	Oct/2017	Messe Zukunft Alter Luzern	8000
BON/IHL Switzerland	End user recruiting info Events	March-May 2017	Local in Oensingen Malters on Site info events	40
ENG/Global	ENGIE Global intranet publication	October 2017	Intranet – Global	30-40

Ehealth week Netherlands	Organizing participation in ehealth week 2018	Jan-2018	Real-life event	

5. OTHER COMMENTS

Report below any other issue or comment (optional)

(your text here)

DO NOT FORGET TO FORWARD ALL UPDATES OF OFFICIAL PROJECT DOCUMENTS (E.G. DESCRIPTION OF WORK, CONSORTIUM AGREEMENT, ETC.) TO THE AAL CENTRAL MANAGEMENT UNIT AND NCP OF THE COORDINATOR AND PROJECT PARTNERS.

6. HUMAN RESOURCES REPORT

PROJECT PERSON EFFORT DURING THE REPORTING PERIOD

PARTNER ORG. ACRONYM	<i>Actual effort in person/ months for the reporting period</i>	<i>Planned effort in person/ months for the reporting period</i>	Remarks

1 ENG	2,5PM	8.7PM	Project Management / Big Data platform implementation / Dissemination efforts/ GDPR efforts (the other technical Development Efforts are shifted towards the product development delay)
2 VIR	52PM	26PM	Virtask has deployed additional programmers
3 IHL	20.3 PM	12.8 PM	From begin until end 2017 15% over plan. Due to heavy involvement in research and development activities. Overall effort until project end estimated in budget.
4 HAN	2PM	2PM	Research: input for focus groups and individual interviews. Acquiring quantitative data (measurement before installing Anne)
5 BON	7.1PM	6.6PM	
6 SLG	10PM	20PM	
7 DEV	2.2PM	2.2PM	
8 UCLL	4PM	4PM	
9 TMZ	7.6PM	2.2PM	TMZ has used more hours than the initial planning. Helping end users costs very much time.
TOTAL	105.7PM	82.5PM	

Please add more lines if required

ADDITIONAL INFORMATION

Please check appropriate box:

The financial progress of the project is in line with (or) deviates from the partner's Grant Agreements & Work Packages plans (personal efforts, other costs, etc)?

In case of deviation, please explain how and why:

Have you encountered or do you foresee any financial difficulties for the project realisation (e.g. payments, additional costs, other)?

If yes, please explain.

Do you want to make any other comments in relation to the financial aspects of the project?

A potential time extension of the project (due to the delays) is under discussion within the consortium. Requests will be discussed with AAL-JP and experts in MTR II review in April 2018 accordingly.