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1. Introduction

MyGuardian is an online platform that connects seniors with mild cognitive impairments with their informal caregivers and homecare nurses.

The platform consists of two applications:

- (1) MyGuardian Senior
- (2) MyGuardian Caregiver Web

The MyGuardian Senior application is described in deliverable D18. The present document, D19, describes the application for the caregivers.

MyGuardian Caregiver Web is an online service for both the informal and the professional caregivers who are directly involved with the care activities of an individual. The service enables dynamic and seamless distribution of care tasks and responsibilities between voluntary caregivers and supporting professional caregivers, coordination mechanisms for emergency situations, communication with the seniors, configurations parameters and access to the senior information in case of emergency or just for "guardian" purpose.



2. Creating a new account

The MyGuardian Caregiver App can be accessed both by caregivers and by seniors. It includes an easyto-use registration/login interface to allow the registration of new users (both caregivers and seniors) and to log on into the MyGuardian Home Page of each user. Therefore, to access the system, any new user (i.e., senior and his/her caregivers) needs a personal account. This account is created from the webbased application through the following URL:

https://myguardian.hi-iberia.es:4444/MYG/pages/user_register.php

The following user data is needed to create an account (figure 1):

- A unique username
- A full name
- An email address
- A password
- A mobile phone number (for a mobile phone, where the MyGuardian app is running)

n	nyguardian
Fill this form	to Register to MyGuardian!
*	Required Fields
Username*	
Full Name*	
Password*	
Confirm your password*	
E-mail*	
Confirm your e-mail*	
Phone Number*	+34 00000000
Description	
Role	dministrator 🔻
*I read and Conditions MyGuardia	l accept the 'Terms and s'and the 'Privacy Policy'of an
	Register now!

Figure 1- Web Registration page

A validation mechanism is used to validate the account upon creation (by sending an email to the indicated email address of the user). Once the account has been validated, the user can access to the application.



3. Login screen

The Caregiver App is a website, that can be accessed through the following URL: <u>https://myguardian.hi-iberia.es:4444/MYG</u>

The user has to enter the username and password (figure 2).

1	myguardian
Sign in	ula per l'.I con
Username:	
Password:	
	Forgot your Password?
	Log In
You don't have a M	lyGuardian account? Register now!

Figure 2 - Web Login page

Select language

User can select the language which is adopted by MyGuardian platform among these four languages (English, Spanish, French and Dutch), where English is the default language.

Retrieve forgotten password

If a user forgot his password, he can click on a link that sends him his password by email using the email address provided during the registration (figure 3).



Figure 3 - Retrieve forgotten password



4. Overview of multiple seniors

If a caregiver takes care of multiple seniors, he will see an overview of all seniors that he is taking care of. The overview screen shows pictures, names, and active alarm messages (figure 4). The user can select a network, and proceed to the home screen.



Figure 4- Overview of multiple seniors



5. Home screen

The home screen (figure 5) brings together the 6 core information modules:

- Contacts shows the status of all caregivers
- Tasks enable coordination of care activities that are not linked to the shared agenda
- Agenda enables coordination of care activities that are linked to a specific timeslot
- Alarms quick view shows the status of alarm events
- Today trace shows up-to-date status information of the senior
- Messages provides the caregiver to communicate in the group

Frank @ Senior	Tasks	+ Today trace	Messages
	mow the lawn	00:00	Friday 25 July
	Open 🗸	02:00	Laura
Contacts 🕂	shopping	04:00	Dag Frank, hoe g
Be in	Open 🗸	06:00	Today
19	Agenda	08:00	
Anna P Daughter	Gn visit	10:00	Type your message
	Monday 10 Nov 18:00 - 17:00	12:00	
Ben		14:00	
Son in law	Alarms	16.00	
	There is no alarm at this moment	18:00	
		20:00	
Daughter		22.00	

Figure 5 - Home screen

Contacts

The contacts list shows the senior, the informal caregivers and the professional caregivers that have been linked to the account of the senior. The senior and the first caregiver decide whom to invite to the system, and who will have access to specific information.



Figure 6 - Contacts



Tasks and agenda

With the shared task list and the shared calendar, people can coordinate the care tasks. A caregiver can for example ask another caregiver to do the shopping or ask a professional to assist. With the plus button, a new task or appointment can be added. Once a day all people in the network receive an overview of all new tasks and appointments.

By drag and drop contacts can be invited to take responsibility for a task or participate in an event. An email with the request will be sent to the contact. A question mark indicates that the invitation has not yet been accepted.



Figure 7 – Tasks and agenda

Alarms quick view

The alarms quick view shows the status of alarm events. When a new alarm is triggered, all caregivers can see the alarm in the alarms quick view. More details on the alarm will be shown, when the alarm is selected.

Figure 8 shows an alarm message indicating Frank is outside the home area. The question mark indicates no caregiver has accepted the alarm yet. Any caregiver can accept the alarm by clicking 'accept'. The alarms quick view will then be updated, showing the responsible caregiver.



Figure 8 – Alarms quick view



Today trace

Today trace shows up-to-date status information on the senior. The color represents the zone, e.g., the blue color in figure 9 represents the 'home' zone. More detail is shown when the user hovers over the trace.

00:00		
02:00		
04:00	Frank Home	
06:00	Thank Home	
08:00		
10:00		
12:00		

Figure 9 – Today trace

Messages

All caregivers can share messages to all contacts in the network. Anyone with access to the application can post messages. Messages can be liked or removed.



Figure 10 – Messages



6. Agenda

The agenda page shows the group calendar. Users can add new appointments to the agenda, and check the status of existing appointments. Multiple contacts can be invited to each appointment by using drag and drop. The contacts will receive an invitation to the appointment by email. The appointment can be accepted or rejected using the link in the email.

A *notes* field allows people to add remarks to the week, e.g. "Ria is on holidays." The notes are textonly, and the notes are not linked to the escalation procedure.



Figure 11 - Add/edit appointment



7. Alarms

The alarm page shows the active alarms. For each alarm, the system shows who is responsible, the context (e.g. location) and the status (e.g. 'solved').

Alarm events can include:

- The senior is out of comfort area
- The battery of the phone is low





Setting new alarm rules

In order to make sure that caregivers are notified in case of incidents, alarm rules can be configured. First, zones need to be defined in the map component. Next, rules need to be defined in the rule editor.

- (1) Creating zones. A new zone can be created by clicking 'create zone' in the map component (see figure 12). A blue circle will appear. The user can set the corners of the zone by clicking the map. The zone can be close with a double-click.
- (2) Setting rules. Rules can be configured in the rule editor (figure 13). A rule wizard guides the user through the configuration process.



Rules +
There is no rule. Click here to add new one.
Add a new feature by answering questions below Which area is concerned ? Add a new area ● Home area Do you want to be notified if Frank is inside or outside this area ? ○ Inside ● outside Do you want to be notified : ● Immediately ○ After a duration Oh ▼ Omin ▼ That rule applies: ○ Everyday ● From Sat ▼ To Sun ▼ ● All day ○ From Oh ▼ To 24h ▼ Which Person will receive notification ? ● Frank □ frankmyguardian@gmail.com ● MyGuardian Application ● You ● MyGuardian Application ● lauramyguardian@gmail.com
Figure 13- Rule editor

Alarms are automatically communicated to the caregivers and escalated. The escalation procedure for each type of alarm is defined in the rule. The escalation procedure might be changed based on the phase of dementia and on the availability of the informal caretakers.

Complete and close an alarm

Open alarm events are shown in the alarm view. Users can manage alarm events:

- Take responsibility for all events that have not been accepted by other contacts.
- Resolve an alarm or clear an alarm status.

Current Alarms

Alarm Type	When V	Delay	Status ↓	Action
Out Comfort Area	06-06-2014 16:53:58	05:57	Open	Take care
Low Battery	06-06-2014 16:53:55	06:00	You take care of that	Solve this alarm
Help Button Pressed	06-06-2014 16:53:53	06:02	You take care of that	Solve this alarm

You have accepted to take care of this alarm: Low Battery.

Figure 14- Alarm view



8. Task notifications and reports

MyGuardian sends out two types of emails to the caregivers: **notifications** that require immediate attention (alarms, task requests, calendar invitations, battery events) and **reports** that require no immediate attention (daily updates, weekly updates).

Notification of a task request

Users can invite other contacts to tasks or appointments. An invitation is sent by email.



Figure 15 - Task request

Reports

Reports give a status update of the last alarms, actions, appointments and messages. Reports are sent by email. Users can select if they want to receive reports on a daily, weekly, monthly basis or not at all.



Figure 16 - Report



9. Personal page

The **personal page** shows the user contact details and the pending tasks. Only the user himself and the administrator can edit:

- Name
- Role (close caregiver, caregiver) (which can be edited only by administrators)
- Email
- Phone number
- Mobile number
- Upload a profile picture

The user view also shows:

- Overview of pending tasks (not yet accepted by the user)
- Overview of open tasks and appointments (accepted by the user, not yet completed)

myguardian Home Tasks Agenda Ala	arm Messages	Laura Settings Logout
Frank @ Senior		
	Name: Laura	
	Role: Daughter	
Contacts +	Description: Caregiver	
	Phone number	
Anna- Dochter	Mobile phone:	
STOREN MORA	Administrator	
Ben> Schoonzoon	Language: English	
1	Password:	
Laura Dochter		
Marja Buurvouw 1		
Ruben Thuiszorger		

Figure 17- Personal settings



10. Senior page

The **senior page** provides access to:

- Contact details for the senior
- Contextual information on the senior
- Zones and actual location
- Alarm events
- Caregiver circles
- Privacy settings

rea						
- W	Name:	Fred				
an an	Role:	Senior				
LE/	Description:	Senior				
	Email:	fred@mygua	irdian.com			
	Phone number	r: 0034111111	11			
	Mobile numbe	и.				
Contextual Informat	ion					
			Fred			
		2014-	12-11 11:27:15	i+01		
Current	location:	2014- Current positi	12-11 11:27:15 on:	5+01 Mode	rate noise	Low pollution levels
Current Unive	location: rsidad	2014- Current positi Static	12-11 11:27:15 on:	5+01 Model 37.	rate noise 2099991dB	Low pollution levels
Current Unive	location: rsidad	2014- Current positi Static Temperature: Current -99° Ambient 18°	12-11 11:27:1! on: Clouds	Humidity: Current -19 Ambient 45	rate noise .2099991dB %	Low pollution levels

Figure 18- Senior page: personal information and contextual information



Location	
The second secon	Bis Marave Data CC-By-SA by OpenStreetMap Create Zone
Events triggering an alarm	+
Low Battery When the battery of Fred is below 30%, The following persons are notified: Laura (by Email, MyGuardian Application), Marjo (by Email Application).	l, MyGuardian
Caregivers Circle	
Close Caregivers All Caregivers	
Save Changes Cancel	
Search Caregivers	
Privacy Setting	
Access to Location Data:	Close Caregivers
Access to Localization Data in Case of an Alarms:	Close Caregivers
Messages set as Private accesible for:	All Caregivers

Figure 19- Senior page: Location, events, circles and privacy settings

Inviting new users to the network

Registration of new caregivers is a two-stage process:

(1) The new caregiver has to register to the system.

By clicking on the plus button next to "contacts", new caregivers can be invited. An invitation will be sent by email.



(2) The caregiver has to be added to a particular circle of caregivers. Any registered user can be added to the network in the settings page. At the bottom of the settings page, one can search for registered users, and any registered user can be added to the network.

Roles settings

A Role-Based Access Control (RBAC) model has been chosen in order to manage the user relationship (circle of contacts) and the user roles and permissions to access the resources for certain operations. By means of this model, a role is assigned to a user authorizing the user to have the necessary permissions in order to access particular functionalities or services through particular operations.

So, the following roles are being considered:

- Administrator and close caregiver:
 - View senior's caregivers circle and edit his role: Caregivers are classified as close caregiver or, simply, caregiver.
 - Add a new caregiver to the senior's circle, by entering their known usernames and select the role that he wants to assign to the new caregiver.

- Caregiver:

- View senior's caregiver circle exclusively.
- Senior:
 - View his/her caregiver circle exclusively.

For example, these roles are used to define the privacy settings of location, alarms, and messages and also, the caregivers can define the escalation procedure for each type of alarm.

The roles settings can be configured in the **caregivers circle pane** (figure 19). For example, the administrator on behalf of his senior can add new caregivers and define their roles.

Privacy Settings

The **privacy settings pane** (figure 19) can be used to restrict access to location data and private messages. For example, an administrator can grant access to the actual location of a senior only to close caregivers.

