**AAL Joint Programme**

**QUARTERLY REPORT**

**Q2 August – October 2013**

**SONOPA**

**SO**cial **N**etworks for **O**lder adults to **P**romote an **A**ctive life

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# Summary

The Sonopa project continues to gather pace and is running to schedule on all fronts. The technical developments are producing encouraging results and a first working prototype is planned for the next consortium meeting in M14, June 2014. The user centred tasks have been engaged enthusiastically and the feedback from potential users has been very encouraging and positive. The project [website](http://sonopa.eu/) is up and running and populated with project news and information. The front page features two short videos demonstrating the benefits that Sonopa could bring.

# Project objectives for the period

This quarter the focus was on the User Requirement and Architecture from WP2 and the dissemination planning and activities from WP5. The objectives were:

* to complete the deliverables due at the end of the quarter
* to agree the responsibilities for WP3 at the Paris consortium meeting

The deliverables due are:

D2.2 [Ethical Methodologies 1st Report](https://myminds.be/share/page/site/sonopa/document-details?nodeRef=workspace://SpacesStore/c81a1b5f-f6f4-4336-9ca1-3b0e70662a20)

D2.4 [Sonopa System Architecture](https://myminds.be/share/page/site/sonopa/document-details?nodeRef=workspace://SpacesStore/7e327fa1-169b-43e8-941d-25ca4f61e2d7)

D5.1 [Dissemination & Strategy Plans](https://myminds.be/share/page/site/sonopa/document-details?nodeRef=workspace://SpacesStore/6e94b1d5-4717-4928-8a51-01cd614351fa)

All the above are complete (the hyperlinks require access to the iMinds portal) and the meeting in Paris successfully allocated responsibilities for WP3. The minutes of the meeting have not yet been published, but will be available during the first half of November.

There were no recommendations from the last review.

# Work Package Status

* 1. **WP2 User Requirements, Analysis and Ethical Issues**

T2.1 User Requirement Specification

The focus group and interview documentation was completed and translated into French and Flemish. The recruitment of at least a dozen potential users were completed in each of the three focus areas and 80% of the focus groups and interviews have been completed in the UK , France and Belgium, the remaining 20% will be completed in the first half of November.

T2.2 Ethical Issues and continuous feedback

The first Ethical Methodologies Report was presented at the consortium meeting in Paris on October 14th and the deliverable was subsequently finalised a week later following a final review by the consortium members.

T2.3 SONOPA system architecture

The Sonopa System Architecture was finalised at the Paris meeting after several months evolution and input from the various technical partners. In addition, there has been steady progress on the use of sensors and low resolution cameras to track movement and behaviour patterns. More details can be viewed in the [Project Status Reports](https://myminds.be/share/page/site/sonopa/documentlibrary#filter=path%7C%2FWP2%2520-%2520User%2520Requirements%252C%2520Analysis%2520%2526%2520Ethical%2520Issues%2FReports%7C&page=1) for the last few months.

* 1. **WP3 Development of SONOPA Modules**

This WP will start in M7, 1st November 2013

* 1. **WP4 Planning, Deployment and Evaluation of Trials**

This WP will start in M11, 1st March 2014

* 1. **WP5 Dissemination, Business and Marketing Plan**

The project flyer begun in the first quarter has been completed and translated into French. Further language translations will be developed in the coming weeks.

Two short videos depicting typical Sonopa scenarios have been developed and dubbed with French and Flemish audio. These were used in the focus groups and interviews for T2.1 and are also available on the home page of the Sonopa website at sonopa.eu.

The website is now live (<http://sonopa.eu>) and contains project information and news.

Albrecht Karlusch (abotic) gave a presentation at the Paris meeting outlining his preferred approach to marketing the Sonopa solution and supplied some supporting documentation and a business opportunity logging sheet to manage risks. This sheet has been added to the [Plan & Status spread sheet](https://myminds.be/share/page/site/sonopa/document-details?nodeRef=workspace://SpacesStore/1bb0acdc-8cbc-411f-81a4-68db365723f4).

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# Deliverables and milestones tables

* 1. **Deliverables**





* 1. **Milestones**



# Project Management

* 1. **WP1 Coordination and Management**

T1.1 Coordination and management

The description of work ([DoW](https://myminds.be/share/page/site/sonopa/document-details?nodeRef=workspace://SpacesStore/0313f02a-0fda-4acc-adc9-1a6cae4ef4a1)) has been written and agreed by all partners, although a few minor changes to time spent on tasks will be required following some re focussing of effort during the Paris meeting.

The project [Plan & Status](https://myminds.be/share/page/site/sonopa/document-details?nodeRef=workspace://SpacesStore/1bb0acdc-8cbc-411f-81a4-68db365723f4) has been enhanced with the addition of workload and business risk sheets.

A consortium meeting was held in Paris on the 15th & 16th October. It was a very productive meeting with a number of outstanding questions about design and architecture resolved.

The project website has been developed and populated. <http://sonopa.eu>

T1.2 Quality and Risk Management

The [Quality Plan](https://myminds.be/share/page/site/sonopa/document-details?nodeRef=workspace://SpacesStore/eb3dad5d-4ac1-431f-ade4-2b379b56217b) and [Risk Management plan](https://myminds.be/share/page/site/sonopa/document-details?nodeRef=workspace://SpacesStore/d044238e-66eb-4ab5-9da5-f8fa05a1d130) have been written and are evolving as details about the Sonopa modules become available. The Risk Management plan considers both project risk and safety risk and the safety element is more difficult to identify during the development phase of the project.

T1.3 Management of SONOPA collaborative platform

The iMinds project portal has been a good source of collaboration with documents easily shared to all partners at any time.

# Risks & Issues

The mitigating actions in the risk log are being actively engaged and there are currently no outstanding issues. The risk log forms part of the [Plan & Status](https://myminds.be/share/page/site/sonopa/document-details?nodeRef=workspace://SpacesStore/1bb0acdc-8cbc-411f-81a4-68db365723f4).

# Next Period

The next deliverable due is D2.1 User Requirement Specification due at the end of M8 Dec 2013. This will be developed from the results of the focus groups and interviews and the work over the next couple of months will be transcribing the recordings from these meetings.

Following on in M9 Jan 2014 is D5.3 Business and Marketing Strategy Plans. The foundations for this deliverable were laid at the Paris meeting in a presentation by Albrecht Karlusch (abotic)